



2020 FAE Summer Academy

2727 E College Way
Mt Vernon, WA 98273

CLASSROOM FELLOW

The Foundation for Academic Endeavors (FAE) creates opportunities for academic growth for low-income families with an emphasis on building leadership and community partnerships. The FAE Summer Academy is held on the campus of Skagit Valley College. The program serves 270 preschool through high school students providing summer literacy, enrichment and STEM instruction in a creative and collaborative manner. FAE hires experienced teachers and college fellows to assist each teacher and recruits up to 100 volunteers to support the Summer Academy.

We are looking for dynamic college student fellows studying education, science, technology, engineering or math with a heart to serve a diverse community of learners and their families. For more information on FAE go to www.skagitfae.org

Program Dates: July 6, 2020 - August 6, 2020, Monday through Thursday,
7:30 am to 2:30 pm for staff
(8:00 am – 1:00 pm student day)

Mandatory Training Dates: June 30, July 1, 2, 2020

Call for interview appointment for returning hires.

Interview Dates for new hires:

- April 13, 2020, 9:00 am-4:00 pm
- April 14, 2020, 1:00 pm-7:00 pm
- April 15, 2020, 1:00 pm-7:00 pm

Responsibilities and Duties:

- Reports to the Executive Directors of Foundation for Academic Endeavors (FAE)
- Assist classroom teachers in implementing and preparing daily lesson plans
- In cooperation with teachers and volunteers will supervise meals
- Build classroom community and leadership skills of students.
- Assist during specialized activities such as meals, PE, book fair and field trips
- Act as mentors for younger volunteers.
- Attend daily staff meetings
- Assist with one of two parent orientation sessions
- Attend child abuse awareness and prevention education, staff training, and orientation (certificates are valid for 3 years)
- Attend and participate in mandatory training days
- Submit to criminal background check

Qualifications and Skills:

Minimum Qualifications

- Current or recent (within one year) college student in Education or STEM discipline
- One year of experience or volunteer work in education or childcare

Preferred Qualification

- Bilingual English-Spanish desired
- Exhibit competency and experience working in a diverse academic environment, inclusive of students, faculty, staff of varying social, economic, cultural, ideological, gender/sexuality, and ethnic backgrounds and identities.
- Ability to use a personal computer, Microsoft Office products and database programs.
- Excellent verbal, listening, writing, problem-solving, and interpersonal communication skills.

Salary and Appointment

Job Type: Part-time, temporary

Salary: \$2,100.00

Job Location: Skagit Valley College, Mount Vernon, WA

Required education: Current student or recent graduate

To Apply:

Send resume, letter of interest, unofficial college transcripts from all schools attended, two professional reference letter to: skagitfae@gmail.org.